

Accident and Incident Investigation Training Programme

Accidents and incidents often arouse powerful emotions, particularly where they have resulted in death or serious injury. On the positive side, this means everyone's attention can be focused on improving prevention. On the negative side, however, the same emotions can also cause organisations and individuals to become highly defensive. This is natural and understandable but needs to be addressed positively if a culture of openness and confidence is to be engendered to support a mature approach to learning from accidents and incidents.

Effective accident investigation is not only a moral and legal duty, it also represents sound commercial sense, as identifying and addressing the root causes of accidents guards against future incidents.

Why Accident and Incident Investigation Training?

In accordance with the Health and Safety Act - General Administrative Regulations – Section 9.2, an employer or user shall cause every incident which must be recorded in terms of sub regulation (1), to be investigated by the employer, a person appointed by him or her, by a health and safety representative or a member of a health and safety committee within 7 days from the date of the incident and finalised as soon as is reasonably practicable, or within the contracted period in the case of contracted workers.

Who should attend?

- HSE Representatives designated to investigation workplace incidents.
- Persons assigned the duties of accidents and incidents investigation.



Contact Details

Phone: 011 782 8836
Fax: 086 518 5519
E-mail: smart@altonet.co.za
Web: www.smartresponse.co.za



Accident and Incident Investigation Training Overview

The Accident and Incident Investigation training programme is designed to provide the already skilled health, safety and environmental representative with the necessary skills and practical knowledge to conduct an investigation into a workplace incident or accident and to complete and submit the necessary documentation as required by law.

Course Content

- What is an accident or incident
- What is an incident investigator
- Why do we investigate an accident or incident
- How do we investigate an accident or incident
- Scene Inspection
- Interviews
- Report Writing
- What documents must be filled out
- Annexure 1
- WCI 2

Course Duration

1 day

Course Fee

R 999.00 per person

Included in the fee: Learner workbooks, reference legislation, practical investigation exercises & reporting documentation, Certificate

Features of The S.M.A.R.T. Solution services

- Facilitators and trainers are recruited from the emergency services - this means that a facilitator with real-time practical experience in emergencies and life threatening situations facilitate the learner
- Extra modules can be added to the course at the clients request - thus allowing for the tailor making of the course content to suit the clients individual needs and requirements without deviating from the legal requirements and current DOL legislation
- Courses are structured on a 50% theory and 50% practical format and are all outcomes based - this ensures that each learner receives maximum hands-on practical instruction in the acquisition of specific psycho-motor skills, as well as a thorough cognitive understanding of the relevant theory, thereby enhancing the learners level of confidence and competence
- For First Aid training each learner receives their own "Personal Training Pack" for the duration of the course - this eliminates 'front-of-class' embarrassment, reduces the chance of cross-contamination and enhances personal hygiene
- Training is conducted nation-wide at no extra cost to the course attendance fee - this affords multi-national companies and organisations the opportunity to have employees and members trained countrywide, thus creating uniformity and standardization of knowledge within the organisation (Conditions Apply)
- We cater for all literacy levels - this enables learners from all social and business levels to attend our learning interventions
- We utilise a unique facilitating method with an "easy-to-learn" format - this method creates an accelerated learning curve and enhances long-term memory retention
- We pride ourselves on professionalism, reliability and punctuality - this will ensure that we will become the preferred service provider and quality assessor for first aid training

Terms and Conditions

- A minimum of ten (10) delegates will be charged for
- Maximum 15 delegates per instructor (for quality purposes)
- VAT is not applicable (application pending)
- Fuel, toll fees, accommodation and meals to be provided for the instructor/s for training conducted outside the Greater Johannesburg region (whichever applicable)
- Maximum certificate validity period for First Aid is 3yrs
- Maximum certificate validity period for Fire Fighting is 1yr
- All other certificates valid for 1yr
- Full payment is required five (5) working days prior to the start of training



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